



**CHECKLIST - H2B IN COUNTRY BENEFICIARY**

**\*\* EMAIL a scanned copy of this completed sheet AND copies of the documents below TO [info@petrinagroup.com](mailto:info@petrinagroup.com)\*\***

Your full name: \_\_\_\_\_

Address in your Home Country:

Street & Nr. \_\_\_\_\_

City/Town: \_\_\_\_\_ Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

**List of documents:**

- Legible copy of your passport photo page
- Legible copies of current and previous H-2B visa(s), Form(s) I-94, and I-797 Approval Notice(s) going back 3 years (if applicable);
- Legible copy of your 3 (three) most recent pay checks from your current H2B Employer
- Legible copy of your social security card
- Complete the following chart of periods of stay in H-2B classification in the U.S. for the last three (3) years (attach additional sheets if necessary):

Nr.	US EMPLOYER (name)	USA ARRIVAL or START DATE (mm/dd/yyyy)	USA DEPARTURE or END DATE (mm/dd/yyyy)
1			Present
2			
3			
4			

**IMPORTANT**

- All documents must be sent as email attachment preferably in PDF format
- DO NOT send emails larger than 4MG (Megabytes)
- All copies must be clear and legible – these documents are filed with the US Government, so do not send pictures that are dark, have shadows, or capture fingers / other objects
- Your name and the name of your employer must clearly show on all Visas, Form I-797 extensions, and Paychecks