



EASTWARD HO!

IMPORTANT ARRIVAL INSTRUCTIONS

EASTWARD HO!

325 FOX HILL ROAD
CHATHAM, MA 02633

Upon arrival, ALL EMPLOYEES MUST COME DIRECTLY TO EASTWARD HO! COUNTRY CLUB at address above – you will NOT be allowed into your housing accommodation without checking in at the Club first. Please ask for Alida upon your arrival, and **please arrive between 8:00am and 8:00pm.**

We must have your signed copy of the Housing Agreement (enclosed) prior to moving in. Upon approval of your Department Head, you have up to the day you receive your first paycheck to provide us with the \$200 housing deposit – however, it is preferable that we receive your housing deposit prior to move in. Housing deposit must be in the form of personal checks or cash. If you wish, you can sign and return your Housing Agreement to us via the attached envelope, along with a check for \$200 as Housing Deposit – Eastward Ho! will not cash the check unless necessary.

You are responsible for your travel from your current location to Eastward Ho!, whether it is via your vehicle or booking a flight. Please make sure you keep all of your receipts during your travel. Upon your arrival, you must submit all of your receipts to Alida, and Eastward Ho! will issue a reimbursement of up to \$200 (including the daily subsistence expenses) for each individual's travel. Please remember that if you do not have your receipts, we will reimburse you a "reasonable" amount based on our own research and issue the reimbursement to



EASTWARD HO!

you accordingly. You will receive your reimbursement by the end of July, which is mid-point of your Visa period.

IF FLYING – follow the steps below

- **Step 1 – Fly to Destination Airport** - the destination airport(s) must be **Boston Logan Airport**
- **Step 2 – Take Bus to Barnstable** – upon arrival at Boston Logan Airport please go outside the baggage claim area and look for a sign that reads “Scheduled Buses” in the Orange zone. Buses begin their trip to the airport at Terminal A, then stop at each terminal as they progress through the airport, so depending on the terminal you are arriving at, the bus may be a few minutes later than the time posted on the schedule. Here are the locations of the bus stations at each terminal:
 - Terminal A – Exit door A105 — the stop is just to your right.
 - Terminal B (US Air side, or B1) – Exit door B101 — the stop is right in front of the door.
 - Terminal B (American/United side, or B2) – Exit door B115 — the stop is just outside the door.
 - Terminal C – Exit door C110, which is the farthest door to the right from baggage claim
 - Terminal E – Exit door E107 — the stop is just outside the door.



EASTWARD HO!

- Bus Schedule – the table below shows the bus schedule. The text in blue represents the schedule during Monday – Friday and the yellow represents the weekend schedule:

Logan ▶ Boston ▶ Rockland ▶ Plymouth ▶ Sagamore ▶ Barnstable ▶ Hyannis

SCHEDULE NUMBER >		201	203	207	211	215	219	223	227	231	233	237	239	241
Boston	Logan International Airport	6:15	7:45	8:45	9:45	10:45	11:45	12:45	1:45	2:15	2:45	3:45
Boston	Park Square-200 Stuart St	↓	↓	↓	↓	↓	↓	↓	↓	2:35*	3:10*	3:40	4:10	↓
Boston	South Station Transp. Ctr.	6:35	8:15	9:15	10:15	11:15	12:15	1:15	2:15	2:45	3:20	3:50	4:20	↓
Rockland	Park/Ride Lot, Rte. 3 & 228	6:55	8:35	9:35	10:35	11:35	12:35	1:35	2:35	3:05	D +	↓	↓	4:05
Plymouth	Park/Ride Lot, Ex 5 Info.Ctr	7:20	9:00	10:00	11:00	12:00	1:00	2:00	3:00	3:30	D +	↓	↓	4:30
Sagamore	Park/Ride Lot	7:35	9:15	10:15	11:15	12:15	1:15	2:15	3:15	3:45	4:25	4:55	5:25	4:45
Barnstable	Park/Ride Lot, Rte. 6 & 132	7:55	9:35	10:35	11:35	12:35	1:35	2:35	3:35	4:05	4:40	5:10	5:40	5:05
Hyannis	Hyannis Transp. Ctr.	8:10	9:45	10:45	11:45	12:45	1:45	2:45	3:45	4:15	4:50	5:20	5:50	5:15

SCHEDULE NUMBER >		245	247	251	257	261	263	265	267	273	277	281	283	285
Boston	Logan International Airport	4:45	5:15	5:45	6:45	7:45	8:15	9:15	10:15	11:15
Boston	Park Square-200 Stuart St	4:25	4:50	↓	5:15	↓	↓	6:35	↓	↓	↓	↓	↓	↓
Boston	South Station Transp. Ctr.	4:40	5:05	↓	5:30	5:45	6:15	6:45	7:15	8:15	8:45	9:45	10:45	11:50
Rockland	Park/Ride Lot, Rte. 3 & 228	↓	↓	5:05	↓	6:05	6:35	↓	7:35	8:35	9:05	10:05	11:05	12:10
Plymouth	Park/Ride Lot, Ex 5 Info.Ctr	↓	↓	5:30	↓	6:30	7:00	↓	8:00	9:00	9:30	10:30	11:30	12:35
Sagamore	Park/Ride Lot	5:50	6:15	5:45	6:40	6:45	7:15	7:50	8:15	9:15	9:45	10:45	11:45	12:50
Barnstable	Park/Ride Lot, Rte. 6 & 132	6:05	6:30	6:05	6:55	7:05	7:35	8:05	8:35	9:35	10:05	11:05	12:05	1:10
Hyannis	Hyannis Transp. Ctr.	6:15	6:40	6:15	7:05	7:15	7:45	8:15	8:45	9:45	10:15	11:15	12:15	1:20

* = Trips 231 & 233: Park Square serviced by shuttle bus; Transfer at South Station

+ = Trip 233: Rockland and Plymouth serviced by Trip 109; Transfer at South Station

Weekday Service • Monday-Friday



EASTWARD HO!

- **Pick-up - transportation from the Barnstable Bus station to Eastward Ho! will be provided**; a final confirmation will be given to you after you have confirmed your travel plans. **HOWEVER**, if you fly into a different airport, or take the bus to a different station, you will be responsible to arrange for your own transportation to the club, which is why we highly recommend flying into Boston Logan Airport and then take the bus to Barnstable as explained above.
- **NOTE** – *if you wish to take a cab or Uber, you should make your way to the Barnstable station for pickup, or make your way directly to the Club.*
- **When to Arrive (time)** – as much as possible, please look for flights which arrive **earlier in the day** so that there is enough time for you to take the bus, then be picked up at the bus station, driven to the main office, showed into housing, etc. If you arrive late at night it may be impossible for the employer to arrange pick-up which may result in you having to stay in a hotel for the night. Please note that the employer may not reimburse you for this expense. Please do not arrive before 7 am or after 9 pm.
- **What airline to fly** - Any airline that services Boston Logan Airport
- **Good deals on tickets** - please check for the most advantageous deals on www.kayak.com or www.cheapoair.com or www.expedia.com or www.cheaptickets.com or other websites you are comfortable using.
- **Bus tickets** – a bus ticket to Barnstable costs \$27.00. You should be able to buy the ticket at the terminal. Click here for more details: <http://www.p-b.com/Fares.html>



EASTWARD HO!

IF DRIVING

- If you choose to drive make sure you arrange for car rental in advance and for the necessary number of days
- Plan to drive directly to **325 Fox Hill Rd, Chatham, MA 02633**
- Make sure you have a valid US driver's license or an international driver's license
- You may be able to drive using only the driver's license issued in your country but double check to make sure. This link is useful <https://www.usa.gov/visitors-driving>

IMPORTANT:

If you have any questions or concerns, please **email us BEFORE making any definitive travel arrangements** – it is always better to ask first and act later than the other way around.

Once you have made your travel plans, please communicate them to Alida via email; acapparelli@eastwardho.net